

Student Protocol Package



To be considered for a student co-op/field placement at Geneva Centre for Autism, please complete the form below. Applications should be submitted 2 months in advance.

Part 1:

Date of Application: _____			
First Name:		Last Name:	
Address:			
Phone number:		Email Address	
Institution:		Program Name:	
Diploma/Degree/Course you are pursuing:			
Placement Co-ordinator Name:			
Phone number:		Email Address:	
Proposed Start Date of Placement: (application should be submitted 2 months in advance)		Date Response needed:	
Total hours required:		Days available for placement:	

Part 2:

Attach a checklist of experiences your school seeks in such a placement. We require a minimum of 20 suggested tasks and activities. Placements will be considered against the tasks/activities identified. (See *examples below.*) This checklist will form the basis of our offer back to the school and shows the level of school commitment to your field placement. This list may be generated by the school or you.

Examples of tasks/activities

Accompaniment of service user	Community development	Documentation of client contact	Other documentation
Administrative tasks	Community outreach	Fund-raising	Participation in staff meetings
Assessment	Counselling	Home visits	Participation in team meetings
Case management	Crisis intervention	Information giving	Policy analysis
Case presentations/case conferencing	Direct practice with communities	Intake	Program development
Client monitoring	Direct practice with groups	Internet/ web use	Program evaluation
Client support	Direct practice with individuals	Newsletter/publications	Public education
Committee work	Discharge planning	Oral presentations	Referrals

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Part 3:

In the boxes below, please state:

1. Why you want to be placed **specifically** at Geneva Centre for Autism

2. What you, personally, hope to gain from the experience

Please **send this application form and your resume** to volunteers@autism.net Only those applicants who have completed the form as directed will be considered. Once received, the form will be forwarded to the clinical directors at Geneva Centre for Autism for review. Should an opening be available, the clinical director will contact the applicant directly for an interview.

Thank you for your interest in Geneva Centre for Autism.